

Late Cancel or Missed Appointments Policy

Psychotherapists spend a relatively large amount of time with their patients, and there are a limited number of appointments available during a given week. Therefore, late cancellations and missed appointments can significantly interfere with the livelihood of a practice, and greatly reduce the ability to service patients in need. For this reason, there is a requirement that appointments be canceled with at least a 24-hour notice.

1. Appointments canceled with less than a 24-hour notice will be subject to a \$50 LATE CANCEL FEE. Exceptions will be considered for significant illness or emergency.

2. Missed appointments or appointments canceled after the start time will be subject to a \$75 MISSED APPOINTMENT FEE, with no exceptions.

By entering my signature below, I acknowledge that I understand the above stated policy of Family Therapy Clinic of Louisiana, LLC, and agree to abide by it in all respects.

PATIENT NAME (print): *

PERSON RESPONSIBLE FOR PAYMENT (print): *

PERSON RESPONSIBLE FOR PAYMENT

SIGNATURE: *

DATE: *
